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# Employment Application

## Applicant Information

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| --- | --- | --- | --- | --- | --- |
| Full Name: |  |  |  | Date: |  |
|  | Last | First | M.I. |  |  |

|  |  |  |
| --- | --- | --- |
| Address: |  |  |
|  | Street Address | Apartment/Unit # |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  | City | State | ZIP Code |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone: |  | Email |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date Available: |  | Social Security No.: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |

|  |  |
| --- | --- |
| Position Applied for: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Are you a citizen of the United States? | YES | NO | If no, are you authorized to work in the U.S.? | YES | NO |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Have you ever worked for the Montana Synod or ELCA? | YES | NO | If yes, when? |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Have you ever been convicted of a felony? | YES | NO |  |

|  |  |
| --- | --- |
| If yes, explain: |  |

## Questions and Signature

In a Word Document (.docx), please respond briefly (300-400 words each) to the following questions:

1. Tell us about a challenge that you faced at work and how you responded to it.
2. Describe a situation in a previous work experience when you went above and beyond the basic expectations of an employee.
3. Describe your greatest accomplishment in a previous work experience. If your favorite previous employer were asked this question about you, how would they respond?

I certify that my answers are true and complete to the best of my knowledge.

I understand that by submitting this application, I may be subject to a background check.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date: |  |